

Your Wedding Checklist

Nine Months Before Your Wedding:

- Announce your engagement
- Pick a date
- Create a wedding registry
- Create a Google document & invite everyone who is helping plan your wedding
- Throw an engagement party (Give your guests the details of your wedding registry now, so they have time to save money!)
- Pick a budget
- Pick a theme. (Use Pinterest, Instagram, & other resources.)
- Start your guest list (Don't forget to ask your parents who they think should be there! Don't forget about a separate guest list for your rehearsal dinner!)
- Create a Google Docs Spreadsheet for your guest list. (Include space for things like addresses, phone numbers, and RSVPs!)
- Create A Google Docs Spreadsheet for your gift registry. Be sure to highlight items as they arrive. (Be sure to send thank you notes!)
- Choose your wedding party
- Hire a planner (If you'd like)
- Hire a day of ceremony coordinator (Optional)
- Purchase the rings (Be sure to proof read any engravings thoroughly!)
- Insure your ring
- Schedule venue tours
- Research ceremony sites
- Research reception venues
- Research venues for the rehearsals
- Research photographers
- Research videographers
- Research florists
- Research caterers (Schedule tastings)
- Research bakers (If your caterers aren't doing the cakes.)
- Research entertainment
(I offer multiple DJ packages to fit most any budget!)
- Create an "in-case-of-rain" plan. Have a plan in place in case of bad weather.

Eight Months Before Your Wedding

- Book your officiant
- Book your photographer (Have them photograph your engagement photos! This is usually offered as a package!)
- Book your videographer
- Book your entertainment
- Meet and book the caterers

- Meet and book the bakers (Order the cakes)
- Book your ceremony site
- Book your venue
- Book your florist
- Book the rehearsal venue
- Reserve structural & electrical necessities
(We offer rentals for tables, chairs, linens, dance floor, string lighting, party lighting, sound equipment, trussing, and more!)
- Arrange transportation
(Do you want your wedding party to be all together? Do you want to make an entrance in a nice older vehicle or limo? What are you leaving the reception in?)
- Purchase wedding insurance (If you're doing an outdoor wedding, you can get rain insurance that will pay all your vendors in case it rains. You can also purchase liability insurance so that if someone gets hurt at your wedding/reception, you will not be held liable.)
- Purchase THE dress
- Reserve a block of hotel rooms for out of town guests
(You can also call the hotel and see if there is a group rate available to get a discount for your guests!)
- Start a wedding website (Optional)
- Send save the dates (Optional)
- Research honeymoon destinations

Six Months Before Your Wedding

- Select & purchase invitations
- Start planning your honeymoon
- Shop for bridesmaids' dresses
- Meet with your officiant
- Meet with everyone who is helping (Share those Google Docs!)
- Start composing a day-of timeline (Make one for the wedding itself and one for the reception.)
- Check on the wedding invitations
- Book the honeymoon

Four Months Before the Wedding

- Select & order the cake
- Mail invitations
- Send the guest list to the host of your shower
- Purchase wedding shoes and start dress fittings
- Schedule hair & make up artists
- Choose your music
- Make sure your passport is up to date (If You Are Going Out of The Country on Your Honeymoon)

Three Months Before the Wedding

- Finalize the menu
- Finalize the flowers
- Order favors (Optional)
- Make a list of the people giving toasts (Optional)
- Finalize the readings
- Purchase your undergarments
- Finalize the order of the ceremony & the reception
- Print menu cards/programs
- Schedule dance lessons. (If you want to do any special dances.)
- Purchase your guest book and any other items you aren't renting.
- If you are DIYing anything for your wedding, start now, or cross it off your list.

Two Months Before the Wedding

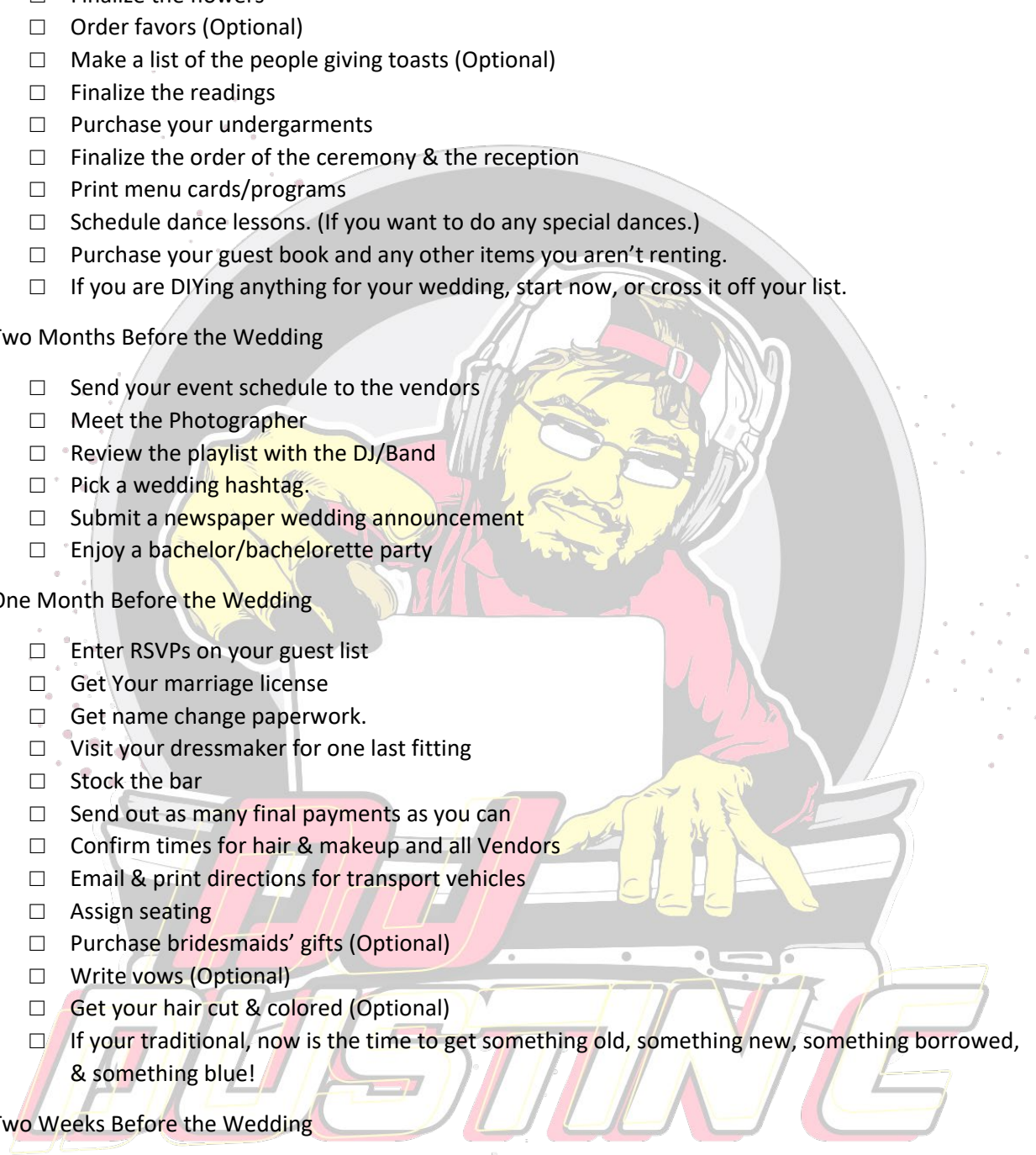
- Send your event schedule to the vendors
- Meet the Photographer
- Review the playlist with the DJ/Band
- Pick a wedding hashtag.
- Submit a newspaper wedding announcement
- Enjoy a bachelor/bachelorette party

One Month Before the Wedding

- Enter RSVPs on your guest list
- Get Your marriage license
- Get name change paperwork.
- Visit your dressmaker for one last fitting
- Stock the bar
- Send out as many final payments as you can
- Confirm times for hair & makeup and all Vendors
- Email & print directions for transport vehicles
- Assign seating
- Purchase bridesmaids' gifts (Optional)
- Write vows (Optional)
- Get your hair cut & colored (Optional)
- If your traditional, now is the time to get something old, something new, something borrowed, & something blue!

Two Weeks Before the Wedding

- Confirm guest List. Call guests who haven't RSVPd.
- Confirm head counts, menus, and delivery with your caterers/bakers. (Also Confirm vendor meal requests)
- Make sure any clothing you want cleaned or pressed is taken care of.
- Finalize shot list with your photographer.



Week of The Wedding

- Check the weather reports and see if you will need to use your contingency plan.
- Reconfirm arrival times with vendors
- Delegate small wedding-day tasks
- Send a timeline to the wedding party
- Pick up your dress
- Check in one last time with the Photographer
- Set aside checks/cash for vendors that haven't been paid in full
- Set aside envelopes with cash for tips for your vendors
- Book a manicure/pedicure for the day before your wedding
- Send a final guest list to the Caterer/Venue
- Break in your shoes
- Pack for your honeymoon
- Pack an overnight bag. Include your toothbrush, something to sleep in, an outfit for the next day, and honeymoon luggage. (Don't forget your passport!)
- Create a wedding day emergency kit. Include aspirin, tampons, pads, tide stain remover pen, makeup, safety pins, mints, snacks, etc.
- Give all your vendors an emergency number to call. (Not yours!)
- Rehearse your ceremony with your officiant and wedding party.
- Confirm Honeymoon Transportation.
- Print out your vows. (Or memorize them)
- Assign a family member to be the photographers point of contact.
- Assign someone to pick up all your gifts/belongings after your reception and deliver them to your house/apartment. (Don't forget the top layer of your cake if you have a traditional cake!)
- Give a copy of all your planning materials to your day of coordinator.

Day of Wedding

- Put a list on your door of things not to forget. (Rings, vows, marriage license, dresses, suits, driver license, wallet, cash, passport/id, socks/underwear/bra, accessories, comfortable shoes, tips for vendors, wedding playlist, umbrella, snacks/water.)
- Make sure your vendors are paid in full
- Enjoy your wedding! (Don't forget to greet your guests!)

After the Wedding

- Send out thank you notes. (For gifts and for those who helped.)
- Follow up and make sure you know when you'll get your wedding photos back.
- Ensure that all rentals have been returned